



MAHENDRA COLLEGE OF ENGINEERING

Salem-Campus, Attur Main Road, Minnampalli, Salem -636 106.



MINUTES OF SEVENTEETH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.00 am

Date: 04/04/2020

Via: Zoom meet

Members Present:

S. No.	Name of the Member	Designation	Category
1	Dr. N.Malmurugan	Principal	Chairperson
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative
3	Dr.N.Mohanasundararaju	Dean- Academics	IQAC Coordinator
4	Dr.S. Rajalaxmi	HoD- Bio-Medical	IQAC Member
5	Dr.V.Ponniyin Selvan	COE	Member
6	Dr.S.Balamurugan	HoD- Mechanical	Member
7	Dr.M.Suganthi	HoD-ECE	Member
8	Dr.H.Lilly Beaulah	HoD - CSE	Member
9	Prof. K.Prasad Babu	HoD- Civil	Member
10	Dr.S.M.Kamali	HoD -EEE	Member
11	Dr. R.Nandhakumar	HoD- Mechatronics	Member
12	Dr.T.Akila	HoD-IT	Member
13	Dr.N.Thirumoorthy	HoD-MCA	Member
14	Mr.S.Senthil Kumar	Administrative Officer	Administrative Staff
15	Er.Sivasubramanian	Velavar Constructions	Member from Industry
16	Mr.S.Sukumar	Project Lead L&T Infotech, Chennai	Member from Alumni
17	Mr.A.Abdul Aleem	Solvers India, Coimbatore	Employer
18	Mrs.J.Parveen Banu	Parent	Stake Holder
19	Mr.I.Raja	President, Minnampalli Panchayat,	Member from Local Community
20	Ms.Ajeetha Thasneem	IV yr ECE-Student	Student Member

I. Review of the Points discussed in the Previous Meeting

S.No.	Points Discussed	Action taken report
1.	<p>Plan of action for ongoing academic activities and co-curricular activities.</p> <ul style="list-style-type: none"> Academic activities for the even semester had been reviewed and discussed the plan of action on conduct of remaining academic activities for this even semester in view of Current Pandemic situation in the country. 	<ul style="list-style-type: none"> All the academic activities have been conducted as per academic calendar up to the month of February 2020.
2.	Review of AICTE Approval and Anna University Affiliation Process	<ul style="list-style-type: none"> AICTE approval and Anna university affiliation process successfully completed.
2.	Review of R&D activities	<ul style="list-style-type: none"> Reviewed the Research papers publications by the staff members in the International Journals. Reviewed the research project proposals submitted to the various agencies.
4	<ul style="list-style-type: none"> Review of Best practices 	<ul style="list-style-type: none"> Faculty has conducted the online classes through various modes. Adaptation and implementation of using green energy concept in the campus.

2. Following Points were discussed and approved by the IQAC.

S.No.	Points Discussed	Action Plan	Responsibility
1	Plan of action for ongoing academic activities and co-curricular activities in view of current Pandemic situation.	<ul style="list-style-type: none"> Discussed various modalities available for conduct of online classes and Google Meet app finalized for conduct of online classes for the remaining academic classes. 	All HODs
2	Participation of various AICTE online activities	<ul style="list-style-type: none"> All staff members are asked to participate in the online FDP programmes conducted by the AICTE and UGC . 	All HODs
3	Conduct of online mode Examination for the students.	<ul style="list-style-type: none"> As per the announcement made by the Anna university on conduct of end semester examination, it is decided that to conduct the remaining internal assessment exam in online mode. 	All HODs
4	Conduct of Co-curricular activities	<ul style="list-style-type: none"> Various academic and Co-curricular activities planned for conducted in online mode in view of present pandemic situation. 	All HODS
5	Any other matter of Interest	<ul style="list-style-type: none"> Principal appreciate the coordinators for the Grant- in -aid sanctioned from the AICTE on SPDC , MODROB schemes and MOE's Unnat Bharath Abiyan scheme. 	IQAC director ,All HODs

The meeting ended with a vote of thanks to the Chairperson and members of IQAC and came to a close at 11.00 am.


IQAC Coordinator




IQAC Chairperson
4.4.2020

Meeting Attendance

Name of the Member	Signature	Name of the Member	Signature
Dr. N.Malmurugan		Dr.T.Akila	
Dr. C.T.Sivakumar		Dr.S.M.Kamali	
Dr.N.Mohanasundararaju		Dr. R.Nandhakumar	
Dr.V.Ponniyin Selvan		Dr.S. Rajalaxmi	
Dr.S.Balamurugan		Mr.S.Senthi Kumar	
Dr.M.Suganthi		Dr.N.Thirumoorthy	
Dr.H.Lilly Beaulah		Er.G.Sivasubramanian	
Prof. K.Prasad Babu		Mr.S.Sukumar	
Mr.A.Abdul Aleem		Mr.I.Raja	
Mrs.J.Parveen Banu		Ms.Ajeetha Thasneem	